

Microsoft Project Overview

Why a project management solution for your business?

Project management may be an essential function to your business. How you manage projects will make or break your business. The ideal project management solution will help you to keep track of everything you need to run successful projects. It will help you streamline processes, meet tight deadlines, engage with cross-functional teams, and keep track of all associated costs. You can do all of this and more with Microsoft Project.

Microsoft Project as a project management solution for you

Microsoft Project is a flexible, cloud-based, end-to-end collaborative project management solution.

- Use pre-built templates to kick off projects quickly while simply working together, using integrated Microsoft 365 capabilities to collaborate and communicate.
- Easily schedule, manage issues and risks efficiently, optimize tasks and resources, and customize visual reports for actionable insights.

Common Project Management Challenges

Teams require more real-time collaboration to be productive



Lack of clarity about project status and business outcomes



IT staff spends too much time to support teamwork solutions and train users



Microsoft Project Value Proposition



Collaboration

Work better together with ease
Encourage all team members to work on tasks simultaneously; plus, use Project in Teams



Insights

Intelligent planning
Automate resource management and scheduling and get real-time budget analysis



Integration

Leverage the Microsoft Cloud platform
Start fast and use a variety of approaches and familiar Office tools to get more done while saving your organization time and money.

Which Microsoft Project solution fits your business?

Microsoft Project is available in 3 cloud-based options. Our recommendation for small and mid-sized business customers is Project Plan 3.

	Project Plan 1	Project Plan 3	Project Plan 5
Team Member	●	●	●
Informal/Certified Project Manager	●	●	●
Portfolio Manager			●
	Start quickly and manage projects easily via web browser.	Easily execute projects using familiar scheduling tools via web browser or desktop client.	Optimize project portfolios and get the results you want via web browser or desktop client.

Follow Project and stay connected



Try Project for free



Microsoft Visio Overview

Why a diagramming solution for your business?

All organizations perform a set of business processes that often need to be documented and communicated to ensure process continuity and organizational memory. Microsoft Visio is more than a simple diagramming tool — it's an innovative solution that helps to visualize data-connected business process flows and more.

Microsoft Visio is a diagramming solution for you

Microsoft Visio is a diagramming solution that comes with a robust library of built-in and third-party templates and shapes, data connectivity capabilities as well as integrated collaboration tools.

- Create impactful visualizations in just a few steps by using provided shapes and starter files
- Collaborate on diagrams easily through a web browser with features that help you work with others securely and effortlessly

Common Business Challenges

Difficulty visualizing business processes or complex ideas to drive business outcomes



Length of time to obtain feedback from contributors, version control issues



Lacking real-time insights to make business decisions



Microsoft Visio Value Proposition



Create

Create professional diagrams effortlessly

A simple Getting Started experience offers dozens of pre-crafted starter diagrams and contextual tips and tricks to help you quickly create and edit diagrams.



Collaborate

Collaborate with others and share diagrams seamlessly

Edit diagrams stored online simultaneously with colleagues. Easily share diagrams across your organization through SharePoint.

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Connect

Connect diagrams to real-time data to make decisions quickly

Link your shapes and diagrams in Visio to real-time data from popular data sources to visualize information.

Which Visio solution fits your business?

Microsoft Visio is available in two cloud-based plans, Visio Plan 1 and Visio Plan 2. Each plan includes 2GB OneDrive for Business storage. Visio Plan 2 also includes Visio Desktop and provides access to more shapes and templates and supports several more complex cases, e.g., adding Visio diagrams, called Visio visuals, to Power BI dashboards and reports. Our recommendation for small and mid-sized business customers is Visio Plan 2.

	Visio Plan 1	Visio Plan 2
Cloud-based Visio	•	•
2GB OneDrive storage	•	•
Visio Desktop		•

Follow Visio and stay connected



Try Visio for Free

